

## Seminar Evaluation Form

Thank you for participating in the 'Business & Professional Development' Seminar. Your feedback on this session is very important for us to evaluate the quality of the seminars and the effectiveness of the instructors. Please assist us in this process by completing this form. Thank you for your help and we hope that your learning experience at the University of Regina was a valuable one.

**Seminar Name:**  
**Instructor:**  
**Number of Evaluations**  
**Date:**

**Grant & Proposal Writing**  
**Bob Friedrich**  
**15**  
**September 20, 2011**

### *Your Instructor:*

**5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree**

	<b>Average out of 5</b>
1. The instructor was prepared for the seminar	4.7
2. The instructor demonstrated excellent knowledge on the subject matter.	4.9
3. The instructor communicated the concepts very effectively.	4.8
4. The instructor conducted the course at a pace that suited my needs.	4.7
5. The instructor established a comfortable climate for discussion / learning.	4.9
6. The instructor answered student questions satisfactorily.	4.9
7. The instructor was successful in stimulating my interest in the subject matter.	4.9
8. I would take another course from this instructor.	4.9

### *Seminar Content:*

**5=Strongly Agree 4=Agree 3=Neutral 2= Disagree 1=Strongly Disagree**

	<b>Average out of 5</b>
1. The seminar was well organized.	4.7
2. The seminar had effective use of media and presentation tools.	4.3
3. Student participation was encouraged throughout the seminar.	5.0
4. Group work was effectively facilitated throughout the seminar.	4.6
5. Case studies and supplementary exercises were useful and relevant.	4.7
6. The layout and quality of the course materials was appropriate.	4.7
7. The knowledge obtained from this seminar is applicable to your needs.	4.8
8. Overall, you are satisfied with the increase in your knowledge as a result of this seminar.	4.7
9. You would recommend this seminar to others.	4.8

### *Department Service:*

**5=Strongly Agree 4=Agree 3=Neutral 2=Disagree 1=Strongly Disagree**

	<b>Average out of 5</b>
1. The B&PD office was friendly and helpful.	4.3
2. You were given all the necessary information about your seminar in a timely manner.	4.5
3. Your questions and concerns were dealt with in an appropriate manner.	4.4
4. Registration was easy.	4.6
5. The refreshments / food provided were satisfying	4.3

1. Did this seminar meet your needs? Why / Why not?
  - Yes ( x 3)
  - Yes, useful suggestions, tips, etc.
  - Yes, confirmed my ideas
  - Yes, I was looking for more information on how to put a general proposal and I got it.

- Yes, it was very informative. The presenter tried to address all participants' needs.
- Yes, it answered questions on different types and ideas for grants.
- Yes, information for developing well – written, thorough and professional grant proposal.
- Yes, very good, great interaction.
- Yes it did. My goal was to learn and I have come away with several new pieces of knowledge.
- Yes, it met my needs as it was a lot of classroom discussion which was great.
- Yes, it will help me in the future
- Yes, provided insight into a needs based program and social expertise
- Yes, I was able to identify gaps in my knowledge.
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2. Did the course benefit your career or personal/professional development? Yes € No €

If yes, please explain how.

- Yes, training to become a municipal administrator
- Yes, benefitted from all aspects
- Yes, insight into proposal writing
- Yes, I write proposals and seek funding for projects
- Yes, I learned a great deal about grant writing.
- Yes, I am in control of writing and obtaining grant money that is vital to the operating of my work place.
- Yes, more confident that will be successful in grant applications.
- Yes ( x 2 )
- Yes, my job is to research and fill out grant forms.
- Yes, work for a municipality which relies on grants.
- Yes, guidance for grant writing
- Yes, I have a better understanding of what funders are looking for in a proposal.

Additional Comments: \_\_\_\_\_

- Bob was excellent!
- Great course and ideas from everyone.
- Outside noises were distracting (repairing /hammering tiles). Good discussion.
- That would be good
- Great over all!